



HARRISON COUNTY SHERIFF'S OFFICE JOB OPPORTUNITY ANNOUNCEMENT

POSITION: Marine Patrol

DIVISION: Patrol

CLOSING DATE: November 20, 2018

INSTRUCTIONS FOR APPLICANTS: You must submit an application to the Harrison County Sheriff's Human Resources Department in the Harrison County Adult Detention facility no later than 4:00 pm on the date listed above.

THE HARRISON COUNTY SHERIFF'S OFFICE IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER AND OFFERS EMPLOYMENT OPPORTUNITIES TO ALL PERSONS WITHOUT REGARD TO RACE, COLOR, RELIGION, AGE, SEX, NATIONAL ORIGIN OR MARITAL STATUS. WE ARE COMMITTED TO A DRUG FREE WORK PLACE.

THE HARRISON COUNTY SHERIFF'S OFFICE DOES NOT DISCRIMINATE AGAINST QUALIFIED INDIVIDUALS WITH A DISABILITY IN REGARD TO THE APPLICATION PROCESS, IN HIRING, ADVANCEMENT, OR OTHER TERMS, CONDITIONS, AND PRIVILEGES OF EMPLOYMENT.

HARRISON COUNTY SHERIFF'S OFFICE
Law Enforcement Job Description

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| Position Title: Marine/Patrol Deputy (Seasonal) | Base Salary: \$34,080.00 annually |
| Supervised By: Operations Major | |

ESSENTIAL FUNCTIONS

To fulfill the mission, goals, and objectives of the Harrison County Sheriff's Office, officers and employees must have the ability to perform a variety of duties that are *essential* to the positions they fill. Therefore, individuals applying for the position of Marine/Patrol Officer will initially meet and maintain the same *Essential Functions* as those described under *Essential Functions of an Entry Level Officer*. They are:

- 1. Section 1 - Speak, Write, and Read Reports and Comprehend Other Documents;
- 2. Section 2 - Handle Human Relations Problems;
- 3. Section 3 - Engage in Physical Activities;
- 4. Section 4 - Operate Vehicle/Marine Boats;
- 5. Section 5 - Enforce Traffic Laws, Manage Traffic Accidents and Enforce Marine Boater Safety Laws;
- 6. Section 6 - Arrest and Detain Persons;
- 7. Section 7 - Use Physical Force to Control Persons;
- 8. Section 8 - Uses Deadly Force;
- 9. Section 9 - Conduct Search and Seizure;
- 10. Section 10 - Protect Crime Scene and Collect Evidence and Information;
- 11. Section 11 - Conduct Initial Investigations of Various Crimes and Events;
- 12. Section 12 - Provide Emergency Assistance; &
- 13. Section 13 - Present Testimony.

An applicant for the position of Marine/Patrol Officer in the Harrison County Sheriff's Office that cannot perform these essential tasks will not be accepted. A current employee in the position of Marine/Patrol Officer who is no longer able to comply with the requirements of the Harrison County Sheriff's Office will be referred to administration for appropriate action to be taken.

SPECIFIC DUTIES:

In addition to the general duties required, Marine/Patrol Officers will perform the following specific duties. Deviations from the duties within this job description are subject to the prior written approval of the Major of Law Enforcement Operations. The Marine/Patrol Officer will:

1. Respond to dispatch orders without unnecessary delay;
2. Routinely patrol and inspect the unincorporated areas and waterways of Harrison County jurisdictional areas as frequently as possible;
3. Maintain proactive patrol for impaired drivers/Boaters on both the waterways and roadways of Harrison County;
4. Be familiar with locations of streets and buildings within the jurisdictional limits of the Harrison County Sheriff's Office, thereby enabling officers to render information and assistance to the public and decreasing response time;
5. Must be able to work Special Details on Holidays and Special Events;
6. Perform other duties that may be assigned by Division Lieutenant/Sergeant.
7. Be familiar with the waterways and barrier islands within the jurisdictional limits of the Harrison County Sheriff's Office.
8. Have working knowledge or Maritime Laws and Boater safety along with general knowledge of safe boat operations.

CHAIN OF COMMAND:

This position reports and is accountable to the Patrol Shift Corporal/Sergeant/Captain. Annual and supplemental job performance evaluations will be completed in writing and discussed with the officer performing these duties. During the review, the officer will sign the evaluation acknowledging receipt only, and receive a copy of the evaluation. The officer may disagree with the evaluation, and provide written comments as well.

EDUCATION AND EXPERIENCE:

1. Must be a state Certified Patrol Officer
2. Must have 2 years of Patrol experience
3. In lieu of these qualifications, a combination of other training and experience may be considered.

RESTRICTED LAW ENFORCEMENT DATA

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