

HARRISON COUNTY SHERIFF'S DEPARTMENT

PROFESSIONAL STANDARDS UNIT

Troy J. Peterson, Sheriff

Employee Commendation Form

If you would like to commend an employee of the Harrison County Sheriff's Department, please fill out this form. You may either mail this form or return it to any sheriff's department facility. You may also commend an employee by writing a letter to the Sheriff of Harrison County. **These documents can be sent to the following address: 10451 Larkin Smith Drive, Gulfport, Mississippi, 39503.**

Verbal communications may be given to any department supervisor, and your comments will be reviewed by the concerned commanding officer and the commended employee. **The Harrison County Sheriff's Department thanks you for your interest and for taking the time to complete this form.**

Citizen Contact Information:

Full Name _____

Home Address _____

Home Telephone _____ Alternate Contact _____

Type of Contact

- Deputy Responded to a Call Deputy Conducted Traffic Stop Traffic Collision Investigation Witness to Criminal Investigation
 Investigator Follow-up Contact Retrieve/Recover Property Visitation/Release of Inmate Clarification by Corrections Staff
 Other (Explain): _____

Details of Contact

Location _____

Date _____ Time _____

Involved Employees

1 _____ 3 _____

2 _____ 4 _____

What would you like to commend about the employee's performance?

Supervisor Receiving Commendation

Date

Citizen's Signature