



### **BASIC LAW ENFORCEMENT CLASS**

***Tuition: \$3,000***

**Application deadline is 30 days prior to start of class. If an officer is planning on taking one of the pre-entrance PT tests, we must have the original application and one copy prior to the test. All correspondence should be sent to:**

**Harrison County Law Enforcement Training Academy  
P.O. Box 1480  
Gulfport, MS 39502**

**All application packets should include:**

- **Original application and one copy**
- **Two copies of proof of high school education and Criminal History/NCIC printout**
- **Verify physician information on page five is complete – questions 11 - 14 should be “No” and question 15 should be “Yes”**
- **Results of EKG must be included on page four**
- **Recent photograph of officer**
- **Proof of medical insurance (worker’s comp and major medical)**

**If you have any questions or need further information, please call the academy at 228-863-1767 or email [academy@harrisoncountysheriff.com](mailto:academy@harrisoncountysheriff.com).**

**Harrison County Law Enforcement Training Academy  
Basic Law Enforcement Training Class**

**General Information**

- **Payment by check, money order, or agency purchase order is due one week prior to the beginning of class. The tuition of \$3,000 will be refunded in a prorated amount should an officer not complete the entire course (failures will not result in a refund).**
- **Payment should be made payable to: Mississippi Gulf Coast Community College.**
- **Please make sure application is completed in full; signatures are required in several places; verify the physician, officer/student and the agency head have signed in each space as indicated. Unless there is a completed physical assessment and approval by a physician, the applicant will not be admitted to the academy and cannot participate in any physical fitness pre-test.**
- **Applicants have two opportunities to participate in a physical fitness pre-test on dates and times to be announced; this pre-test is not mandatory, but an applicant who does not participate in a pre-test must successfully pass a physical fitness assessment immediately upon reporting to the academy. This leaves no room for error – an officer who cannot meet 50% of the required physical fitness standard will be sent home.**

## SUPPLY LIST

- **Cadets will wear their department-issued Class “A” uniforms for all classroom activities except for firearms and defensive tactics (cadets should bring a minimum of three clean uniforms per week). Agencies that use brown uniforms may have either brown or black shoes and socks, depending on agency policy. Department-issued jackets may be worn during cold weather.**
- **Sufficient underwear (two changes per day may be required due to physical activities.)**
- **Minimum of two pair black or navy blue BDU pants, or your department issued utility uniform pants for defensive driving week and firearms training week.**
- **Minimum of six white cotton crew-neck t-shirts with last name ironed-on or stenciled in navy blue 2” block letters on the back will be required for physical training.**
- **Minimum of six pair white athletic socks.**
- **Cadets should have at least two pair navy blue gym shorts (no cut-offs, baggy, or speedo-type shorts).**
- **During colder months cadets should bring navy blue warm-up or sweat suits with the last name ironed-on or stenciled on the back of the shirt in 2” white block letters.**
- **Rain wear for outdoor activities during inclement weather.**
- **Socks must be navy or black for dress uniforms.**
- **One pair black uniform shoes or boots capable of being highly shined. “Corfam,” patent leather, poromeric, or other permanently shined foot gear are not allowed.**
- **All personal hygiene material needed for one week at a time. Cadets are expected to bathe at least daily and use appropriate deodorant and oral care. Neatly trimmed mustaches are allowed but beards are not. Hair will be per agency policy and all equipment will be kept in good repair.**
- **Container of Kiwi or other high quality shoe polish along with associated shoe shining tools.**
- **Department regulation black or brown dress belt and duty belt.**
- **High-quality running shoes or gym shoes (two pair are recommended).**
- **Shower shoes.**
- **No jewelry other than wristwatches and wedding bands are allowed.**
- **Cloth laundry bag.**

- **Full duty belt with holster, spare ammunition pouch, handcuffs, handcuff case, duty weapon (with three magazines if semi-automatic). ABSOLUTELY NO firearms, knives, or live ammo should be brought the first week.**
- **Ballistic vest for firearms training week.**
- **Raincoat.**
- **Mouthpiece for defensive tactics.**
- **Flashlight**
- **Refillable water bottle, “camel back” or canteen.**

**Mississippi Gulf Coast Community College will award up to twelve semester hours of college credit for successfully completing the academy. If you wish to apply for this credit you will need to pay a registration fee of \$30.00 and provide a high school transcript or GED certificate, ACT or COMPASS scores, and complete a college admissions application.**

## DEFENSIVE DRIVING SEGMENT

This section addresses the condition of the vehicle needed for Defensive Driving class.

The vehicle:

- Must have a windshield with no cracks obstructing the driver's view.
- Must have doors that close and lock properly.
- Must have properly functioning brakes with good pads and properly adjusted.
- Must have all seat belts working properly.
- Must have all lug nuts on all wheels.
- Must have tires with good tread depth.
- Must have at least one spare tire with good tread and functioning jack for the vehicle being used.
- All wheel covers must be removed.
- Must have all emergency equipment working properly (lights, siren, P.A., etc.)
- Must have seat adjustment in good working order.
- Must have transmission in good working order.
- Must have all lights working properly (headlights, taillights, turn signals, etc.)
- Must have adequate fluid levels, e.g., oil, transmission fluid, brake fluid, battery water, etc.
  - Cadets may want to bring additional fluids as necessary, such as brake fluid, motor oil, etc.

Note – if a cadet is to drive a vehicle from another agency, the cadet must have written permission from his/her agency and the lending agency.

Dear Applicant:

Certain information is required to process your application in order to be accepted into a basic law enforcement class.

Furthermore, please respond to the following questions:

- 1) Have you ever been arrested? If so, by whom and for what?

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- 2) Have you ever been convicted of a crime, either misdemeanor or felony?  
If so, where and for what?

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- 3) Have you ever had an alcohol or drug dependency? If so, please list:

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- 4) Do you have any food allergies or special dietary requirements due to a medical condition? If so, please list:

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- 5) Please identify the caliber of your sidearm (the Academy will provide ammunition for firearms training).

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- 6) Please list any medications you take on a regular basis, including over-the-counter and herbal remedies (all prescription medication must be in a pharmacy-issued prescription bottle with the cadet's name and prescribing information. The Academy will not allow any supplements (e.g., wheat germ, dietary supplements other than commonly available vitamins):

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# PRIOR ACADEMY ATTENDANCE

(To be signed by agency head)

Date \_\_\_\_\_

Please indicate if your officer has attended another academy at any time and sign below:

\_\_\_\_\_ NO            Officer HAS NOT attended another academy

\_\_\_\_\_ YES            Officer HAS attended another academy  
If yes, which academy and date attended?

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Officer's Name

\_\_\_\_\_  
Agency Name

\_\_\_\_\_  
Signature/Agency Head



# MISSISSIPPI PEACE OFFICER STANDARDS & TRAINING

## FULL-TIME BASIC TRAINING PACKET MEMORANDUM

Dear Law Enforcement Administrator and Examining Physician:

This training packet contains a medical evaluation, a reimbursement supplement and an application for enrollment to the academy. Please complete all forms in accordance with the instructions below. Submit the completed packet (*pages 1 - 8*) to the academy at least two weeks prior to attending a training course (forms that have been completed six months or more prior to training cannot be accepted). With an increased awareness of the importance of physical fitness in the law enforcement profession, as well as in the overall maintenance of quality of life, the Board on Law Enforcement Officer Standards and Training (BLEOST) has enhanced fitness standards for law enforcement candidates. Students will be participating in vigorous physical fitness training and defensive tactics, as well as stress-related training (physical and mental), in such areas as driving, firearms and officer survival. Driving and firing events incorporate seasonal inclement weather with day and night sessions to further enhance stress-related training.

This medical examination report should provide an adequate evaluation of the physical condition of a law enforcement candidate and identify potential problem areas in each candidate's ability to successfully complete training. Agencies are urged to consider carefully any decision to enroll a student in training who has a potential problem. Students with weight problems, who have not been active in a physical fitness program or who have some medical difficulty, will have a greater probability of not completing the course. If at all possible, fitness levels should be at or above the minimum levels established in this packet prior to attending the basic course. **The procedures for completing these forms are as follows:**

<u>Title/Page Number</u>	<u>Usage</u>	<u>Disposition</u>
Memorandum	page i Provide information to the trainee's agency & to the examining physician	To be read and used by the agency and the attending physician, then discarded
Law Enforcement Officer's Duties & Working Conditions	page ii Provide information to the attending physician and to the applicant	To be read by the physician and the applicant, then discarded
Physical Fitness Requirements	page iii Provide information to the physician and to the applicant	To be read by the physician and the applicant, then discarded
Medical Examination Report Health Questionnaire	pages 1 & 2 Provide the physician with the trainee's current health information	To be completed by the trainee and agency then given to the physician prior to the trainee's examination
Medical Examination Report Physical Fitness Examination	pages 3, 4 & 5 To determine the applicant's ability to participate in the physical fitness program	To be completed and signed by the physician and returned to applicant's agency
NCIC Report and HS Diploma or GED Salary Information	page 6 Provide information to BLEOST for certification and reimbursement purposes	To be completed by the agency
Law Enforcement Agency's Affidavit and Applicant's Affidavit & Injury Liability Waiver	page 7 To swear and affirm the validity of the information given within this document to the training academy and to BLEOST	To be signed and dated by the agency head or authorized signee and by the applicant
Application for Training & Personal Information Summary	page 8 Provide training eligibility information to the training academy and to BLEOST	To be completed by the trainee and agency, and returned to the academy at least two weeks prior to training

If you have any questions, please call the BLEOST staff at (601) 987-3096.



## INFORMATION FOR THE PHYSICIAN

### Duties and Working Conditions Encountered by Law Enforcement Officers

Every law enforcement officer employed by a law enforcement unit must be examined by a licensed physician. **The physician's report must conclude that, in the opinion of the physician, the applicant has the ability to physically perform the duties of a law enforcement officer.**

**The duties of a law enforcement officer include, but may not be limited to, performance of the following physical activities:**

- |                                 |                              |                                  |
|---------------------------------|------------------------------|----------------------------------|
| 1. Use of Firearms              | 15. Sitting                  | 29. Hearing Voice Conversation   |
| 2. Driving Emergency Vehicles   | 16. Standing                 | 30. Color Identification         |
| 3. Handcuff Prisoners           | 17. Standing-Long Periods    | 31. Close Vision                 |
| 4. Administer First Aid         | 18. Kneeling                 | 32. Far Vision                   |
| 5. Rescue Operations            | 19. Twisting Body            | 33. Side Vision-Depth Perception |
| 6. Lifting & Carrying 0-70 lbs. | 20. Pushing                  | 34. Night Vision                 |
| 7. Direct Traffic               | 21. Pulling                  | 35. Maintaining Balance          |
| 8. Subdue Prisoners             | 22. Running                  | 36. Operating Passenger Vehicles |
| 9. Pursue Suspects              | 23. Sense of Touch           | 37. Finger Dexterity             |
| 10. Walking-Lateral Mobility    | 24. Reaching                 | 38. Speaking                     |
| 11. Walking Rough Terrain       | 25. Gripping Hands & Fingers |                                  |
| 12. Bending                     | 26. Climbing Stairs          |                                  |
| 13. Stooping                    | 27. Climbing Ladders         |                                  |
| 14. Crouching                   | 28. Hearing Alarms           |                                  |

**Working conditions for law enforcement officers may include, but may not be limited to, the following:**

- |   |   |  |
|---|---|--|
| 1. Exposure to the Sun                      | 14. Work on High Ladders                | 27. Working with Adult Mental Patients         |
| 2. Exposure to Inside Temperature Extremes  | 15. Working in Remote Locations         | 28. Working Night Shifts                       |
| 3. Exposure to Outside Temperature Extremes | 16. Wearing Helmets                     | 29. Working Day Shifts                         |
| 4. Dampness                                 | 17. Wearing Safety Glasses              | 30. Working Weekends                           |
| 5. High Humidity                            | 18. Wearing Chemical-Resistant Clothing | 31. Exposure to Tobacco Smoke                  |
| 6. Noisy Work Areas                         | 19. Wearing Ear Plugs-Muffs             | 32. Exposure to Other Smoke                    |
| 7. Work at Heights                          | 20. Wearing Rubber Boots                | 33. Working at High Elevation                  |
| 8. Work in Confined Space                   | 21. Exposure to Bee Stings              | 34. Working With Mentally Retarded Persons     |
| 9. Work in Crowded Areas                    | 22. Exposure to Poison Oak              | 35. Providing Remote Emergency Medical Assist. |
| 10. Working Alone                           | 23. Exposure to Dust or Pollen          | 36. Scuba Diving                               |
| 11. Work with Inmates                       | 24. Exposure to Fumes                   |  |
| 12. Exposure to Intense Light               | 25. Air Travel                          |  |
| 13. Exposure to Noxious Odors               | 26. Working Long Hours                  |  |

## INFORMATION FOR THE PHYSICIAN CONTINUED

### Physical Fitness Requirements

The Board on Law Enforcement Officer Standards and Training (BLEOST), in recognizing the importance of physical fitness for academy performance and subsequent job performance, has established physical fitness training standards that must be achieved in order to successfully complete the training program. The board has established a test that effectively measures cardiovascular endurance and strength. An additional component of fitness, body weight and composition (% of body fat), has a great impact on the examinee's ability to perform the other tests. The evaluation of the candidate's fitness begins with a physician's examination and a determination of the ratio of fat to lean tissue. If an individual's weight exceeds the threshold weight, then a skinfolds caliper measurement should be taken to determine body fat percentage.

Beginning July 1, 1995, the BLEOST will require all board-approved training academies to administer an entry physical fitness test for those students reporting to the 10-week basic training program. The examination will be given immediately upon reporting for training and will determine whether a student can remain in the program. This test is an eligibility requirement. A passing score of 50% must be achieved. Those students who fail the examination must leave the academy. They may, however, resubmit their application to attend a future training class.

The test is comprised of four components: Flexibility, agility run, push-ups, and a 1½ mile run. It is the same test administered at the end of the program with one exception: The entry examination requires 50% to pass while the final test mandates 70%. This new requirement does not relieve students from participating in P.T. training once they pass the entry requirement. Trainees will continue to participate in scheduled P.T. training and must also pass a final P.T. test with a minimum score of 70% in order to graduate. It is important that all students understand this since even a physically fit person who has engaged in poor eating or drinking habits before reporting could fail the test.

Physical fitness can only be achieved over time. It requires a commitment to regular exercise and good eating habits. Thus it is important to disseminate this information so that all impacted personnel can prepare ahead of time. Scores needed to enter training and to graduate are as follows:

AGE GROUPS ►	20-29		30-39		40-50+		
	Score	Male	Female	Male	Female	Male	Female
<b>AGILITY RUN</b> (maximum allowed times for each group measured in seconds)	100%	15:90	17:80	16:40	18:90	17:35	20:55
	70%	18:60	21:10	19:10	22:20	20:05	23:85
	50%	20:40	23:30	20:90	24:40	21:85	26:05
<b>TRUNK FLEXION</b> (minimum required flexion for each group measured in inches)	100%	25	26	24	25	23	24
	70%	11	12	10	11	9	10
	60%*	3	4	2	3	1	2
<b>1.5 MILE RUN</b> (maximum allowed times for each group measured in minutes)	100%	9:00	10:48	10:00	12:00	11:00	13:12
	70%	14:30	17:18	15:30	18:30	16:30	19:42
	50%	18:10	21:38	19:10	22:50	20:10	24:02

\* There are no 50% measurements for the trunk flexion event.

AGE GROUPS ►	17-21		22-26		27-31		32-36		37-41		42-46		47-51		52 +		
	Score	M	F	M	F	M	F	M	F	M	F	M	F	M	F		
<b>PUSH-UPS</b> (minimum required in a two minute time limit)	100%	82	58	80	56	78	54	73	52	72	48	66	45	62	41	56	40
	70%	52	28	50	26	48	24	43	22	42	18	36	17	32	13	26	12
	50%	32	13	30	11	28	10	23	9	22	8	18	7	17	6	12	6

## MEDICAL EXAMINATION REPORT HEALTH QUESTIONNAIRE

**To be completed by the applicant & the applicant's agency.  
Print or type in ink**

Applicant's Name

Doctor's Name

Applicant's Department/Agency

Name of Office or Clinic

Department's Address

Clinic's Address

Telephone Number

Telephone Number

**TO THE APPLICANT:** Medical clearance is required by the Board on Law Enforcement Officer Standards and Training. Your cooperation in completing this questionnaire in a complete and detailed manner will expedite the evaluation and avoid delay. Complete this form (sections A, B, and C) prior to your physical examination and give it to the examining physician at the time of examination. Explain all items answered Yes in this questionnaire. Write your own account in Sections B and C. Include diagnosis and dates.

**SECTION A** - check each condition or ailment that applies **Yes or No**.  
Explain each **Yes** answer in **Section B** and list physicians consulted in **Section C**.

	Condition	No	Yes	Hosp		Condition	No	Yes	Hosp
1	Head injury				24	Sensitivity to dust			
2	Back trouble, pain				25	Other allergies			
3	Any defect of bones/joints including amputations, dislocations or breaks				26	Frequent colds			
					27	Cancer, malignancy			
4	Lameness				28	Tumor, growth, cyst			
5	Rheumatism, arthritis				29	Complications from childhood diseases			
6	Trick/locked knee, knee injury				30	Polio			
7	Foot trouble				31	Rheumatic fever			
8	Eye injury, surgery, disease				32	Heart trouble, circulatory trouble			
9	Wear or have worn glasses/contacts				33	High, low blood pressure			
10	Hard of hearing, hearing problems				34	Varicose veins			
11	Wear or have worn a hearing aid				35	Pernicious anemia, leukemia, other blood disorders or ailments			
12	Headaches								
13	Mental illness, nervous breakdown				36	Hepatitis, jaundice, other liver ailments			
14	Addiction to drugs, alcohol				37	Diabetes, sugar in urine			
15	Fainting, dizzy spells				38	Ulcers, other stomach trouble			
16	Epilepsy, fits				39	Colitis			
17	Any disorder of the nervous system				40	Gall bladder trouble			
18	Tuberculosis, other lung trouble				41	Kidney/bladder trouble			
19	Shortness of breath				42	Piles/hemorrhoids			
20	Asthma				43	Rupture/hernia			
21	Bronchitis				44	Mononucleosis			
22	Allergic reaction to poison oak, ivy				45	HIV/ARC/AIDS			
23	Skin trouble								



## PHYSICAL FITNESS EXAMINATION

Name \_\_\_\_\_ Age \_\_\_\_ Male \_\_\_\_ Female \_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

### THRESHOLD WEIGHT TABLE

Height in Inches	Threshold Weight	Height in Inches	Threshold Weight
52	75	69	176
53	80	70	184
54	85	71	192
55	89	72	200
56	94	73	209
57	99	74	217
58	105	75	226
59	110	76	235
60	116	77	245
61	121	78	255
62	128	79	265
63	134	80	275
64	141	81	285
65	147	82	297
66	154	83	307
67	161	84	318
68	168		

Threshold weight (height in inches divided by 12.3, then cubed) shall be utilized to evaluate an individual's fitness as it relates to body fat composition. Individuals who exceed the threshold weight will then be checked by skinfolds for percent body fat.

### BODY FAT LIMITS

MALE	AGE GROUPS			
	20-29	30-39	40-49	50-59
% of Body Fat	20.4	23.5	25.5	27.1
FEMALE	AGE GROUPS			
	20-29	30-39	40-49	50-59
% of Body Fat	27.7	28.9	32.1	35.6

Considering the threshold weight, body fat percentage and other individual characteristics, I consider this individual's present weight of \_\_\_\_\_ pounds to be: \_\_\_\_ satisfactory; \_\_\_\_ excessive; \_\_\_\_ deficient. Under proper medical supervision, the applicant should: \_\_\_\_ lose/\_\_\_\_ gain - \_\_\_\_ lbs.

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

1. **VISUAL ACUITY** (If applicant wears glasses, test and record with and without glasses.)

With Glasses right 20/\_\_\_ left 20/\_\_\_ both 20/\_\_\_ Fields of Vision right \_\_\_ left \_\_\_  
Depth \_\_\_\_\_ Color \_\_\_\_\_  
W/out Glasses right 20/\_\_\_ left 20/\_\_\_ both 20/\_\_\_ Perception \_\_\_ Perception \_\_\_

Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_

2. **HEARING** right 15/\_\_\_ left 15/\_\_\_

Drum perforation or damage: \_\_\_\_\_

Hearing aid \_\_\_ (Normal hearing is generally considered to be able to distinguish the words in a whispered conversation from ten (10) feet away.)

Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_

3. **HEAD** Note any injury, deformity or disease involving:

nose and sinus \_\_\_\_\_ throat and neck \_\_\_\_\_

mouth \_\_\_\_\_ teeth and jaw \_\_\_\_\_

Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_

4. **LUNGS** Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_

5. **CARDIOVASCULAR SYSTEM**

<u>action</u>	<u>blood pressure</u>	<u>pulse</u>	<u>sounds</u>	<u>rhythm</u>
at rest	_____/____	_____	_____	_____
after moderate exercise	_____/____	_____	_____	_____
two minutes after moderate exercise	_____/____	_____	_____	_____

Circulation to extremities: \_\_\_\_\_

EKG results: \_\_\_\_\_  
(The trainee cannot start P.T. without undergoing an EKG examination.)

Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. **MUSCULO-SKELETAL SYSTEM** (Test by bending, stooping and squatting. Also, test by head, arm, hand, finger, leg and foot motions.)

Spine: Mobility \_\_\_\_\_ Symmetry \_\_\_\_\_ Posture \_\_\_\_\_ Upper Extremities \_\_\_\_\_ Lower Extremities \_\_\_\_\_

Note any abnormalities or comments: \_\_\_\_\_

\_\_\_\_\_

7. **NERVOUS SYSTEM** Note any abnormalities or comments: \_\_\_\_\_

\_\_\_\_\_

8. **ABDOMEN, RECTAL** Note any abnormalities or comments: \_\_\_\_\_

\_\_\_\_\_

9. **GENITO-URINARY** Urinalysis: Specific gravity \_\_\_\_\_ Sugar \_\_\_\_\_ ALB \_\_\_\_\_

Note any abnormalities or comments: \_\_\_\_\_

\_\_\_\_\_

10. **SKIN** Note any abnormalities or comments: \_\_\_\_\_

\_\_\_\_\_

11. Are there any conditions physical, mental or emotional which in your opinion suggest a need for further examination? \_\_\_\_\_ If yes, explain on a separate 8½ by 11 inch sheet of paper.

12. With respect to the duties and conditions listed on page ii, do you have any reservations about this candidate's ability to physically perform the duties of a law enforcement officer? \_\_\_\_\_  
If so, explain on a separate 8½ by 11 inch sheet of paper.

13. Does the examinee have any defects or injuries that would prohibit safe operation of a motor vehicle under adverse or stressful situations? \_\_\_\_\_ If so, please explain.

14. Does the examinee have any physical defects or injuries that would prohibit participation or represent a safety hazard while participating in firearms training? \_\_\_\_\_ If so, please explain.

15. Is the examinee capable of or able to perform the physical exercises listed on page iii at the levels that are indicated? \_\_\_\_\_ If **not**, please explain on a separate 8½ by 11 sheet of paper.

**PHYSICIAN'S AFFIDAVIT**

I, the undersigned, do hereby swear and affirm that on the date stated below I completed a physical examination of the applicant named in this Medical Examination Report. Further, it is my medical opinion that the examinee **is** physically able to successfully complete basic training and physically able to perform the duties of a law enforcement officer.

\_\_\_\_\_  
Print or Type the Name of the Attending Physician

\_\_\_\_\_  
Date of Examination

\_\_\_\_\_  
Signature of the Attending Physician

**Attach a copy of the applicant's NCIC Report and proof of successful completion High School education (e.g. - High School Diploma or GED) to the top left corner of this page.**

### **SALARY INFORMATION**

Any reimbursement of training expenses will be authorized only for those agencies and subdivisions of the state who are in compliance with all provisions of the Law Enforcement Officers Training Program (LEOTP) to include those policies and procedures established by the Board on Law Enforcement Officer Standards and Training pursuant to the LEOTP. The board staff shall review all the information available on each graduating class and determine the eligibility and amount of reimbursement to each agency.

**NOTE: As of July 1, 1998 any officer (law enforcement trainee) who is not certified within two years from his or her date of hire is not authorized to be paid a salary. Accordingly, the Board will not reimburse any salaries paid under such circumstances. However, any person, who, due to illness or other events beyond his or her control, could not attend the required school or training as scheduled, may serve with full pay and benefits in such a capacity until he or she can attend the required school or training.**

**Attach a copy of the applicant's payroll voucher in the blank space below or complete the following statement. The voucher must show the number of regular hours worked and the amount of pay for those hours.**

The person named in this application will be paid a base (circle one)    hourly,    weekly,    biweekly or monthly    salary in the amount of \$\_\_\_\_\_ during his or her basic training.

**Attach the applicant's payroll voucher below, if needed.**



**NOTE: MCA § 97-7-10 "Fraudulent Statements and Representations" provides for severe penalties for misrepresentations or fraudulent statements to a board. This statute authorizes a fine of up to ten thousand dollars (\$10,000) and a jail sentence of up to five (5) years.**

**LAW ENFORCEMENT AGENCY'S AFFIDAVIT**

I, the undersigned, do hereby swear and affirm that on the date stated below I reviewed the results of this candidate's Medical Examination Report, to include all comments and/or abnormalities, the Application for Training and Personal Information Summary. I certify that to the best of my knowledge the applicant is physically qualified to perform the duties of a law enforcement officer and that he or she has passed a physical examination, that there are no willful misrepresentations, omissions or falsifications in the statements and answers to questions within this document, that all statements and answers are true and correct to the best of my knowledge and belief, that the fingerprints of the applicant are on file with the Department of Public Safety/Criminal Investigation Bureau and with the FBI. Further, I certify that the applicant is a law enforcement officer as defined in MCA § 45-6-3 (c) and that he or she has been recruited pursuant to Chapter 474, Sections 6 and 11 of the General Laws of the State of Mississippi and is approved, by me, for attendance at the \_\_\_\_\_ Academy and will be considered on active duty status, with my organization, during his or her training period.

\_\_\_\_\_  
Print or Type the Signee's Name

\_\_\_\_\_  
Signature of the Agency Head or Authorized Signee

\_\_\_\_\_  
Date

**APPLICANT'S AFFIDAVIT & INJURY LIABILITY WAIVER**

I, the undersigned, do hereby swear and affirm that there are no willful misrepresentations, omissions or falsifications in the statements and answers to questions within this document, and that all statements and answers are true and correct to the best of my knowledge and belief. I agree to obey the Academy regulations and understand that I am subject to dismissal from the Academy for any infraction. Should a question of my integrity or that of a fellow student arise because of some incident while attending the Academy, I will voluntarily submit to a polygraph examination upon request. I understand that any reported criminal violation will be turned over to the appropriate law enforcement agency for investigation. I understand that I will only be covered to the extent that I would be covered for any illness or injury incurred while on duty at my employing agency under personal or department medical insurance. Further, I certify that I am in good health, physically fit, and of good moral character. I hereby release the Board on Law Enforcement Officer Standards and Training (BLEOST) and any department officially associated or connected with the academy of attendance from liability in case of illness or accident.

I also understand that by gaining entrance into \_\_\_\_\_ Academy, this facility has become my academy of record. If I withdraw voluntarily, or am dismissed by the academy staff, I cannot attend any other academy unless I am released to do so by the academy director. Any previous attempts to complete the Law Enforcement Officers Training Program must be disclosed to the academy staff before admittance.

\_\_\_\_\_  
Signature of Applicant (sign in ink)

\_\_\_\_\_  
Date Signed

## APPLICATION FOR TRAINING AND PERSONAL INFORMATION SUMMARY

Agency or Department \_\_\_\_\_

Dept.'s Address \_\_\_\_\_ Dept.'s Phone Number \_\_\_\_\_  
Street or Post Office Box City Zip

Name of Applicant \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Last, First Middle

Date of full-time Employment \_\_\_\_\_ Place of Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Address \_\_\_\_\_ Home Phone Number \_\_\_\_\_  
Street or Post Office Box City Zip

Total criminal justice experience (years) \_\_\_\_ . Criminal justice training completed \_\_\_\_ /hrs.

Does the applicant have current (check if yes): Intoxilyzer Certification? \_\_\_\_ First Aid Card? \_\_\_\_

High School Graduate \_\_\_\_ or G. E. D. \_\_\_\_  
Name of School City State

College Attended \_\_\_\_\_

Degrees held or College Units (credit hours) earned \_\_\_\_\_

Military Experience \_\_\_\_\_  
# of Years Rank Branch of Service

Spouse's Name \_\_\_\_\_ Child's Name(s) \_\_\_\_\_

Special Skills \_\_\_\_\_

Languages \_\_\_\_\_ Hobbies \_\_\_\_\_

Family Doctor \_\_\_\_\_ Known Allergies \_\_\_\_\_

Emergency Contact & Phone Number \_\_\_\_\_ Alternate Contact & Phone Number \_\_\_\_\_

**Attach the applicant's photograph below. Trim the photograph to fit.**